

Appledore Parish Council

Notice of Meeting of the Parish Council

You are hereby given notice that a Meeting of the Parish Council will be held on
Monday, 21st March 2016 at the Village Hall, commencing 19:30hrs.
All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the meeting as set out hereunder

Dated 16th March 2016

Mary Philo
Clerk to Appledore Parish Council

Agenda

1. Formalities

- I. Establish Quorum.
- II. Apologies and Reasons for Absence.
- III. Declarations of Interest:
 - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct.
 - b) Approval or rejection of any application put to the meeting by the Chairman in respect of members seeking a dispensation under the Localism Act 2011, s.33.

2. Approval of Draft minutes

To agree the minutes of the meeting held on 29th February 2016 (already circulated to councillors) as a true record.

At this point the meeting will be adjourned for the public session.

This session is for the public to express a view or ask questions on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

Mr. A Harris – Station Road, Appledore – conversion of part building for fostering of disabled children.

District and County Councillors may also report during the adjournment.

3. Matters arising from the previous ordinary meeting

Necked lights – dead street light at Hawthorn and in The Street

4. Finances

- I. **KSAS** – letter advising that after 31st March 2016, KSAS would be unable to provide accounting services to Appledore Parish Council.
- II. **To agree to pay the clerk travel expenses (car allowances) as scheduled by the National Joint Council.**
- III. Correction cheque drawn for £55 i.r.o. KALC Chairman's training should be corrected to £54.99 National Association for Local Councils – Book 'Local Council's Explained'

Cheques drawn since the last meeting

£ 52.00 Kent Association of Local Councils – Chairman's Conference and update training

£ 3,800.00	Appledore Village Hall – Grant for emergency doors
£ 32.90	Kent County Council Supplies – Public toilet requisites
£ 200.00	AGNS (Good Neighbours) – Donation towards running costs
£ 612.60	Salaries
£ 11.89	Office Depot – Ink

IV. Cheques to be drawn (included but not limited to)

£ 641.80	P Stacey Electrical Contractors – Electrical Safety inspection, installation of light sensitive lighting; review of door locking system; numerous timers, and replacement of faulty dusk to dawn photocell; faulty emergency lighting; 2 faulty bulkhead luminaires and faulty lighting tubes
£ 66.00	M Philo refund for HR/ Employment Contract Training Event
£ 81.00	M Philo refund for printing posters cost
£ 63.29	Clerk's administration expenses: room, key cutting, folders, laminating pouches, paper, postage, USB memory stick
Salaries	To be advised

V. Assets Register

a) To agree to confirm in writing that Appledore Parish Council will not dispute Appledore Recreation Ground Management Committees' efforts to register unregistered land between the Appledore Parish Council public convenience title and the recreation ground title.

b) To agree that the money taken out in Public Works Loan 507 07024 was for a grant to Appledore Parish Hall Trust registered charity number 274808 for the acquisition of Appledore Parish Hall, The Street, Appledore. Appledore Parish Council are Custodian Trustee and as such have no beneficial interest. Appledore Parish Council Asset Schedule to be altered to reflect this.

5. Planning

Information on planning applications and decisions is available from Ashford Borough Council website.

I. Decisions Received from A.B.C:

16/00065/AS – Little Greenfield, School Road: Erection of a two storey side elevation and first floor extension over porch - Permitted

16/00052/AS – Lilac Cottage, 80a The Street: Conversion of existing garage to habitable space. Replacement of existing tile hanging with hardie pink boarding. Erection of porch to front elevation and conservatory to rear - Permitted

16/00148/AS – 3 Elm Tree, Heath Road: Erection of part single part two storey rear extension – Permitted

For notification only – 16/00210/AS – Gusbourne Farm, Kenardington Road erection of agricultural building (steel framed building with composite wall and roof panels and associated hard standing)

II. New Applications for A.P.C. to vote on:

16/00229/AS – Saxon House, 34 The Street: Conversion and extension of coach house to a holiday let and ancillary annexe (revision to approved permission 15/00231/AS)

16/00096/AS – 17 The Street: Replace existing window with french doors to ground floor side elevation

16/00317/AS – Tudor Rose Cottage, 39 The Street: Erection of powder coated aluminium glasshouse with porch on low rise brick wall

16/00331/AS – School Cottage, School Road: Removal of conditions 1-6 on planning approval 03/02077/AS to allow for the continued use of the building for A1 shop.

6. Highways and Byways

I. Report from Footpath Warden – K. Girken – Old Way Footpath

7. Discussion of Contingency Plan

8. Report on Dark Skies

9. Public Toilets

Employing a cleaner

10. To agree Appledore Parish Council Complaints Policy (already circulated to councillors)

11. Discussion and comments on the proposed Appledore Grievance Policy/Procedure
(already circulated to councillors)

12. Information for Councillors (Not for decision at this meeting)

AGM for Appledore Parish Council Monday 16th May and annual village meeting

Monday 25th April 7.30pm Village Hall

Neighbourhood watch

Allocation of councillor responsibilities

Website

KCC Street Lighting Consultation

13. Date of next meeting

18th April 2016 at 19.30 hrs Village Hall.