

Appledore Parish Council

Notice of Meeting of the Parish Council

You are hereby given notice that a Meeting of the Parish Council will be held on **Monday, 14th December 2015 at the Village Hall, commencing 19:30hrs.**
All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Dated 9th December 2015

Mary Philo
Clerk to Appledore Parish Council

Agenda

1. FORMALITIES

- I. Establish Quorum
- II. Apologies and Reasons for Absence
- III. Declarations of Interest:
 - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda, in accordance with the council's Code of Conduct
 - b) Approval or rejection of any application put to the meeting by the Chairman in respect of members seeking a dispensation under the Localism Act 2011, s.33

2. APPROVAL OF DRAFT MINUTES

To agree the minutes of the meeting held on 3rd December 2015 (already circulated to councillors) as a true record

ADJOURNMENT OF THE MEETING FOR PUBLIC SESSION

3. MATTERS ARISING FROM THE PREVIOUS ORDINARY MEETING

4. APPLEDORE PARISH COUNCIL MEMBERS

- I. Resignation of Cllrs Blaney and Morgan
- II. Bye-election

5. FINANCES

- I. Discussion of precept. Final precept figure to be voted on at January meeting. (Precept to be advised to A.B.C. by 22nd January 2015) Initial figures already circulated to cllrs
- II. **To agree to apply for Government funding to meet the mandatory requirements of the Transparency Code for smaller authorities under £25,000 annual turnover.** (In respect of new laptop and software)
- III. Cheques drawn since the last ordinary meeting
Salaries £ 439.00
- IV. Cheques to be drawn
 - £ 579.00 Wellers Hedley's Solicitors
 - £ 20.06 Office Depot ink cartridges

£ 81.84 Clerk's administration expenses : room, ink, paper, files and suspension files, refund of £35 for registration of APC as Data Handler

Salarles

V. Bank Signatories

It is agreed that the signing rules in the current mandate for the account in Sect 2 (Appledore Parish Council 59078790) be replaced in accordance with section 5 (removal of T. Blaney and G. Morgan) and the authorised signatories to be changed in accordance with section 6 (addition of Christopher Vane) and the current mandate will continue as amended.

VI. Assets Register

6. PLANNING

I. Decisions Received from A.B.C:

a) 14/0963/CONA/AS - Griffin House, School Road, Appledore - Discharge condition 2, 4 & 8: Permit

II. **New Applications for A.P.C. to vote on:**

a) 15/01316/AS – Land adjacent Prospect House, School Road – Construction of detached chalet style dwelling

b) 15/01533/AS – The Surgery, The Street, Appledore – Change of use of Doctors Surgery to detached dwelling

7. HIGHWAYS AND BYWAYS

I. Report from Footpath Warden – K. Girken

II. Traffic monitoring programme

8. PARISH MAGAZINE

To agree the donation of £250 to Appledore Parish Magazine.

9. PUBLIC TOILETS

Update and repairs

10. ANY OTHER BUSINESS/INFORMATION FOR COUNCILLORS (Not for decision at this meeting)

Council Noticeboards

Clerk's Expenses Policy

Chairman's Allowance / Members Allowance Policy

Accounting Company K & S

Council Insurance renewal 27th January 2015

11. DATE OF THE NEXT MEETING - to be confirmed.